



GOVERNMENT DEGREE COLLEGE, CHEBROLE

Accredited by NAAC with Grade 'B'
Affiliated to Acharya Nagarjuna University
Guntur District, Andhra Pradesh

INSTITUTIONAL BEST PRACTICES 2021-22

Preamble:

- * Institutional Best Practices followed in this institution should reflect the ethos of the Institution
- * Institutional Best Practices should be Student Supportive in their design and execution
- * Institutional Best Practices should be inclusive

Best practice-ONE

Distribution of Free Study Material

Objective of the Practice: Most of the students pursuing higher education in this institution are first generation learners and hail from marginalized sections. In spite of the dedicated efforts of the teaching faculty they lack confidence and confront great difficulty in preparing for their semester end exams. In order to ease their difficulty, it has been taught to provide them with study material that helps them in exam oriented preparation. This practice has to be implemented only with the contributions made by staff

The Practice: Teaching Faculty either prepare study material or select the best study material available in the market. It is ensured that this study material is student friendly with essay questions, paragraph questions, short answer questions and helps them in the quick revision of the syllabus. All the faculty members contribute fund and donate books before the commencement of remedial coaching. The Free Study Material thus given to the students is used extensively and intensively during remedial coaching. Students follow **guided learning schedules** and revise the chapters.

Difficulties encountered: Advanced learners couldn't get any benefit from this practice. However they were encouraged to choose conceptual learning and the respective teacher has to walk an extra mile in making them learn all the key concepts in each unit

Evidence of success: Increased Pass Percentage and enhanced level of confidence in writing the exam from slow learners. Sometimes they proved to score better than average learners in the class. Students expressed happiness over the free distribution of this study material by faculty. This practice has sent positive signals to the parents and the efforts of the teaching faculty were greatly appreciated.



Department of Physics



Department of Mathematics



Department of Computer Applications



Department of Economics



Department of Commerce



Department of Hindi

Best Practice-TWO

Self Help is the Best Help

(Involving students in Campus Maintenance)

Objective of the Practice: Inspired by Mahatma Gandhi and to take home the 'Swatcha Sankalp' slogan it has been the ambition of this institution to promote a sense of belongingness and work culture among the students. It has been also thought as a measure to reduce dependency on outsourcing staff who are being paid from internal funds.

The Practice: Students would be explained the importance of their role in maintaining cleanliness in the campus. Students were given schedules chalked out by individual departments for classroom cleaning, Corridor cleaning, Gym maintenance, College premises and computer labs in rotation method. Each class and every student has to participate in this activity. It is seen that teaching and non-teaching faculty join them for monitoring.

Frequency of the Practice: Twice in a month

Difficulties Encountered: It has been very difficult initially to motivate students and to inject the concept of 'Dignity of Labour'.

Objections from parents for involving their wards in campus cleaning.

Evidence of Success: Students enthusiastically participated in campus cleaning and plantation activities after witnessing the benefits of this scheme. The practice has resulted in cleaner classrooms and labs. Students felt it comfortable to sit in a cleaner environment.



Students clearing the mess after a heavy rain



Classroom Cleaning



Campus cleaning



Faculty and students in Campus cleaning



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Estd:1983

INSTITUTIONAL BEST PRACTICES

2020-21

Best Practice-ONE

Pratibha Puraskar

(Faculty Sponsored Merit Awards)

Name of the Practice: Pratibha Puraskar (Faculty Sponsored Cash Prizes to Merit students)

Objective of the Practice: Given the fact that most of the students pursuing their graduation are from an uneducated background, it has been the intention of this institution to encourage enthusiasm and hard work on the part of students. This institution believes that first generation learners who rejoice in their success can bring about a lot of change in their families. Hence the teaching faculty of this institution follow the practice of awarding the top scorers in each semester, in each stream and in each subject

The Practice: Semester toppers in each stream, top scorers in each subject are identified by the faculty. These students are encouraged with cash prizes ranging from Rs.500/- to Rs.1000/- by the respective faculty. Faculty members from each discipline willingly contribute the amount for rewarding students. It amounts to Rs. 10,000/- each semester. Students will also be given a merit certificate along with the cash prize.

Frequency:

Twice a year

On the Independence Day after the announcement of 2, 4 & 6 semester results

On the Republic Day after the announcement of 1, 3 & 5 semester results

Difficulties Encountered: Sometimes faculty have to contribute large amounts when two or more students show the same performance.

Evidence of Success: The 'Law of Effect' in Psychology states that learning that leads to satisfying results is likely to be repeated. This practice is a reflective proof of that principle with enhanced achievement motivation among the students and satisfaction from parents.



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Guntur District, Andhra Pradesh

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5.1.2 - List of Students receiving scholarships and free ships provided by the institution and non-government agencies - 2021-22

S. No	Name of the Student	Class	Amount	Details of the sponsored person	Purpose and remarks
1.	K. Pravallika	I B.Com., (CA)	Rs. 2000	Ch.Suneel Kumar, Lecturer in Hindi, Government Degree College, Chebrole	Merit (Top Scorer in B.Com (CA))
2	V.Prakash	I.B.Com., (CA)	Rs. 1000	Dr.N.Santhi Sridevi, Lecturer in English Government Degree College, Chebrole	Poor Student Aid
3	SK.Bajidbi	II B.Com., (CA)	Rs. 500	Dr.N.Santhi Sridevi, Lecturer in English Government Degree College, Chebrole	Merit
4	P.Subhashini	II BA., HEP	Rs. 500	Dr.N.Santhi Sridevi, Lecturer in English Government Degree College, Chebrole	Merit
5	SK.Bajidbi	II B.Com., (CA)	Rs. 500	Dr.N.Santhi Sridevi, Lecturer in English Government Degree College, Chebrole	Merit
6	P.Madhavi	I BA., HEP	Rs. 350	Dr.N.Santhi Sridevi, Lecturer in English Government Degree College, Chebrole	Merit
7	G.Vanyasri	I B.Sc., BZC	Rs. 350	Dr.N.Santhi Sridevi, Lecturer in English Government Degree College, Chebrole	Merit
8	Ch.Rajesh Krishna Reddy	II B.Com., (CA)	Rs. 2000	Dr.B.Sudhakara Reddy, Lecturer in Commerce Government Degree College, Chebrole	Poor & Merit Student Aid
9	B.Naganjali	I B.Com., (CA)	Rs. 2000	Dr.B.Sudhakara Reddy, Lecturer in Commerce Government Degree College, Chebrole	Poor & Merit Student Aid
10	K. Aruna	III B.Sc., MPC	Rs. 500	Sri.B.Koteswara Rao, Lecturer in Chemistry Government Degree College, Chebrole	Highest Marks
11	G. Pavan Teja	II BA., HEP	Rs. 750	Dr.P.Sreenivasulu, Lecturer in Telugu Government Degree College, Chebrole	Merit
12	K. Udaya lakshmi	II B.A., H.E.P	Rs.500/-	Mr M. Yedukondalarao, Lecturer in Economics	Merit
13	K. Udaya Lakshmi	II B.A., H.E.P	Rs.350/-	Ms N. Subhashini, Lecturer in Political Science	Merit

14	P. Madhavi	II B.A., H.E.P	Rs.350/-	Dr N. Santhi Sri Devi	Merit
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Best Practice-TWO AALANA (The Joy of Giving) Community Service

Name of the Practice: The Joy of Giving (Engaging students in Community service)

Objective of the Practice: To engage faculty and students in reaching out to the poor and experience the joy of sharing

The Practice: Faculty and students collect clothing, books, bags and stationery from the haves and supply those things to the have nots. Faculty donate generous quantities of rice, vegetables, old clothing and books and supply them to the needy. Students take an active part in visiting houses, collecting donations, preparing and distributing food and other articles

Frequency: Once in a semester

Difficulties Encountered: It is difficult for students to visit houses during their hectic academic schedule

Evidence of Success: Children staying the orphanage look forward to meeting the students of this institution and relish the delicacies brought by them.



Activity ONE:

At the Orphanage, Brahmanakoduru



Activity Two: Clothes and other articles collected and donated by students and faculty were distributed in Chebrole Village

GOVERNMENT DEGREE COLLEGE, CHEBROLE

Guntur district, Andhra Pradesh

Best Practice- 'Aalana' (To care)

Objective:

Stronger women can make a stronger Nation. The institution believes in Gender equality and in empowering women. Most of the women students studying in the institution are from marginalized sections which are deprived of the means to take nutritious food. They are malnourished, Anaemic and look smaller for their age. This prevents them from participating in Sports and other activities that require physical stamina. It has been our mission to provide the required nourishment so that they can record the expected height and weight and evince an interest in sports.

Method:

Physical tests are conducted once in three months to measure their growth and HB level. Anaemic students are identified and kept under the supervision of a Gynaecologist. A diet plan mostly with locally available food items is prescribed for them with the help of nutrition experts. Funds will be raised by the institution either in the form of contributions from staff and public or from internal sources to meet the expenditure.

The Practice:

Prescribed items are procured by the purchasing committee of the Student Union. A member from the Non-teaching staff maintains a record for this stores. Menu is prepared on a daily basis. Menu includes Milk with Jaggary, Fruits, Dates, Ground Nuts and sweets prepared with Millets. These are distributed among women students in the evening absolutely free of cost. Periodical health Check-ups are organized by NSS.

Difficulties Encountered:

No difficulties were encountered so far relating to fund raising and management.

Evidence of Success:

Improvement in haemoglobin levels of the students after three months. Maintained with fewer students.

Best Practice- Green Army

Objective:

Green Army is a unit of the college that actively participates in promoting Ecological Consciousness in the community. All the Teaching, Non-Teaching staff, students and interested parents can be the members of this army. The motto has been '**There are more than Ten ways to save the Planet**'.

The Method:

All the members of the Green Army take an oath to live an Eco-Friendly life. Members choose to adapt a simple life style with minimum resources. They advocate against Consumerism and actively involve themselves in campaigning these ways. Green Army works for a better tomorrow and organizes rallies to convey this message. Members get together to enact street plays to create ecological awareness. Videos are prepared by the team to reach out to the target group that leads an expensive life style at the cost of natural resources.

The Practice:

Each member in the **Green Army** strictly follows the 'Ten Commandments'

1. Avoid Plastic Bags
2. Use Public Transport
3. Avoid buying packed items since packing material is not biodegradable and injurious to the environment
4. Avoid Eating Out.
5. Plant a Tree on Your Birthday
6. Plants are the best gifts
7. Check the tyre pressure of your vehicle every day.
8. Manage with less water.
9. Don't buy many clothes
10. Avoid using disposable Plates and glasses.

Placards are displayed in the vicinity of the institution to attract the passersby.

Resources:

Placards and Videos

Evidence of Success:

All the efforts of the Green Army received encouragement from the community. The number is ever expanding.

Best Practice- Soft Skill Training

Objective:

In today's world of cut throat competition individuals need to be physically fit, mentally strong and emotionally balanced. Students pursuing higher education need to be equipped with certain soft skills that enable them face the challenges of the outside world boldly.

Method:

Soft skills cannot be taught in isolation. Integrating Soft Skills with Text will be double beneficiary for students since it provides an opportunity for them to learn language skills and soft skills simultaneously. The Department of Telugu, The Department of English and the Department of Hindi have jointly designed a programme titled, 'Samishti' to impart training in soft skills along with language skills such as Listening, Speaking, Reading and Writing. Poems/Prose pieces/Narrations emphasizing on soft skills such as Positive Thinking, Emotional Intelligence, Time Management, Interpersonal relationships, Punctuality, Netiquette are collected from various sources. It is seen that the text is collected from different cultures with a view to create acceptability. Activities to promote Language Skills and identification of Soft Skills are designed separately for each piece in this collection.

Practice:

Students are involved in the activities designed for that selected piece. Experiential questions are given to check the understanding. Practical conditions are simulated to measure the use of the soft skills they have learnt.

Evidence of Success:

Stories have been an all time favourite of people irrespective of their age. This method has evoked interest among the students use soft skills. For example the value of team work is taught using an African story titled, '**Ubuntu**'.

Best Practice- Self Help is the Best Help

Objective:

To utilize student services for the larger good of the institution and to implement strategical Self- management. Most of the times Government institutions hire personnel from outside to carry out minor repairs and to maintain other establishments. It has been thought that these services can be obtained internally by roping in student community.

Method:

Students who wish to volunteer themselves are identified and included in the Self Help is the Best Help Group of the institution. These students already exhibit certain mechanical and technical skills. They are further trained in carrying out minor and major electric repairs, repairs to computers and other lab equipment. Weekly one hour training is provided to this group by a team of experts either from the staff or from a person hired from outside on payment basis. It is a one time investment for the institution since successive generations of students are trained by seniors.

Practice:

The trained students are an asset to the institution. They carry out minor repairs with ease to save money and time.

Resources:

Tool Box and other CDs that help in fixing Bios issues

Evidence of Success:

This scheme received appreciation even from the parents since students are heard of utilizing their skill set at home.

Bahumaanam- Student Incentive Programme

Objective:

The objective of this practice is to encourage students who perform well in the university exams. Most of the students in the institution are from uneducated family background. There is no guidance either from their parents or from their community. But some students prove to be self-motivated and excel in academics. They score relatively high than their counterparts from elite sections of the society. The institution feels the onus to identify and encourage such students.

Method:

Cash awards are instituted by the teaching faculty in the concerned subject and are distributed during the next academic year. Students receive cash awards from Rs. 500/- (Rupees Five Hundred) to Rs.1000/- (Rupees One Thousand) every year.

Practice

The following departments regularly follow this practice

1. Department of English- Ms. K. Maitreyi (Assistant Professor in English)
2. Department of Chemistry- Sri B. Koteswara Rao (Assistant Professor in Chemistry)
3. Department of Political Science- Ms. N. Subhashsini (Assistant Professor in Political Science)
4. Department of Telugu- Dr. V. Bhavani (Assistant Professor in Telugu)
5. Department of Economics Sri V. Koteswara Rao (Associate Professor in Economics)

The practice proved to be very effective in motivating students. They felt satisfied since their efforts are recognized. The cash prizes have motivated them for further achievements.

Resources:

From staff and philanthropists

Evidence of Success:

This scheme received appreciation even from the parents

Contact Details

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Title of the Best Practice:

Jaladaan – Free Purified Drinking Water for Students

Goal

- To provide purified drinkingwater to students
- To provide water on cost sharing basis by staff

Context

- Students come from far off places
- They need water on the campus
- The well water is not suitable for drinking
- The Panchayat Tap is not functioning properly
- The students need safe and purified drinking water
- The students are from poor families and they cannot contribute for the payment

Practice

It is observed that some students who come from far off places are dropping out due to the non-availability of water on the campus. The water available with the well is not potable. Hence all the members of staff have decided to contribute and offer free and safe drinking wate to the students on cost sharing basis. For the last three years this practice has been going on and the students are reaping the benefit out of it

Evidence of Success

- Students attendance increased
- Students started taking lunch on campus

Problems encountered

- Continuous fuding required

Resources Required

- Staff contributing the cost on sharing basis

Title of the Best Practice:
Cheyuta – Contributory Financial Support for Poor Students

Goal:

To provide financial to poor students apart from the help provided by Government

Context:

Students come from first generation impoverished families They need help for buying books, attending competitions in other colleges and for transport

Practice:

It is observed that most of the students who attend college are from first generation families. They are mostly from marginalized sections. They work on part time basis to help their parents and attend college. They hesitate to come forward to participate in competitions and though intelligent, they lag behind due to their inability to purchase books, note books etc., Hence the staff members have decided to extend a supportive hand (Cheyutha) by providing them books, notebooks and also paying their fees and extending financial help to attend competitions in other places.

Evidence of Success:

Students' attendance increased
Students started participating in competitions and bag prizes
Their self-confidence has increased.

Problems encountered

Nil

Resources

Staff Contributing the Cost on sharing basis

Title of the Practice
Mayukha - Manuscript Magazine

Goal:

To promote creative and critical thinking skills among students
To promote writing and reading skills among students

Needs Identified:

Students lack reading and writing ability in mother tongue as well as in English
Students need imagination and thinking skills to solve problems in real life

Practice:

After a long observation regarding the absence of imagination, thinking skills, reading and writing ability, it is decided to encourage them to pen their ideas in the form of short stories, short essays on current problems, poems, songs and cartoons on various aspects of their lives and bring it in the form of a manuscript magazine. As it is a hand-written magazine it does not involve much expenditure and periodically the articles/poems etc., are collected, edited and written and will be brought out in the form of a magazine and will be released on the college day every year. The copies of this magazine will be kept in the library for reading.

Evidence of Success:

Students after initial hesitation contributing and enjoying
They also discuss issues related to magazine in the classes and on the campus.

Resources

Enthusiastic Teachers and Students

Title of the Practice **Health Awareness and Extension Programmes**

Goal

To provide awareness in the neighbouring community regarding various aspects related to cleanliness, health and hygiene

Context

College located in rural area Villagers have no awareness regarding health, hygiene and cleanliness

Practice:

The college has various clubs related to gender issues, AIDS awareness, health awareness etc., in the form of Red Ribbon Club, and NSS. We organize guest lectures, health camps and workshops involving doctors and various experts to students and the villagers of the neighbouring community periodically.

Evidence of Success:

Students' regularity increased due to better health
Villagers also attending such campaigns enthusiastically

Problems Encountered

Villagers show resistance to participate in Blood Grouping, AIDS Awareness and Other Campaigns.

Resources Required

Various Volunteering Agencies
Staff members for motivation

Title of the Practice

Library Book Exhibitions

Goal

To promote awareness about library and reading skills

Context

Students do not have the practice of attending library, reading or borrowing books for reading
Good reading skills develop life skills

Practice:

During the Library week celebrations we arrange a book exhibition with books from library duly dividing them under various categories depending on their nature. Students and staff participate in arranging the books. We invite students from other colleges and educated elite of the town to visit the exhibition. We also arrange lectures about the need for reading. We also encourage the educated community from the village to visit our library during working hours and utilize its services.

Evidence of Success:

Students started attending the library
Students showing interest in borrowing books

Problems encountered

Nothing, but committee formation and team spirit required.

Resources

College Library

Contact Details

Principal
Government Degree College,
Chebrole,
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Website: www.gdcchebrole.ac.in
Email jkc.chebrole@gmail.com