



Yearly Status Report - 2015-2016

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT DEGREE COLLEGE CHEBROLE
Name of the head of the Institution	Dr. Vidadala Sridevi
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08644254221
Mobile no.	9440961086
Registered Email	jkc.chebrole@gmail.com
Alternate Email	vidadalasridevi@gmail.com
Address	MAIN ROAD NEAR POLICE STATION CHEBROLE
City/Town	CHEBROLE
State/UT	Andhra Pradesh
Pincode	522212
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	A Ramakrishna Rao
Phone no/Alternate Phone no.	08644254221
Mobile no.	9949400204
Registered Email	jkc.chebrole@gmail.com
Alternate Email	arkr4378@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gdcchebrole.ac.in/wp/wp-content/uploads/2023/04/02-GDC-CHEBROLE-NAAC-CERTIFICATE-CYCLE-1.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://gdcchebrole.ac.in/wp/wp-content/uploads/2023/06/2015-16-GDC-CBL-ACADEMIC-CALANDER.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.26	2016	16-Sep-2016	15-Sep-2021

6. Date of Establishment of IQAC	18-Jun-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
REMEDIAL COACHING CLASSES	17-Aug-2015	76

	30	
PREPARATION OF ANNUAL ACADEMIC PLAN	18-Jun-2015 1	173
CERTIFICATE COURSE ON TALLY	24-Aug-2015 45	11
FEEDBACK FROM STUDENTS	10-Feb-2016 1	75
SUBMISSION OF DATA FOR AISHE SURVEY	22-Jan-2016 1	173

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Government Degree College Chebrole	General Development Assistance	UGC	2015 1	1000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Evaluation of Academic Performance Indicators (API score): The Internal Quality Assurance Cell collects required data from all staff members for assessment of their score in respect of Academic Performance Indicators. The teaching staff member makes their self evaluation and the IQAC would examine the same and evaluates and submit the same to the Principal for finalisation of API score of individual teaching staff members in that year.

Conduct of Admissions Campaign To improve the number of admissions, all faculty members have been approaching the nearby junior colleges and interacting with the senior intermediate students creating awareness on academic resources like Jawahar Knowledge Centre, Computer lab facility, Library with book bank facility, Campus placements etc., and financial resources like scholarships available at this institute and encouraging them to join in this public funded institution During June, July we have conducted doortodoor campaign for improvment of admissions into first year UG programme.

Preparation of Institutional Academic ActionPlan for every year duly incorporating all possible curricular, co-curricular and extracurricular activities, programme wise, lead by the in-charge of the department offering core discipline, to sustain quality of education and to enhance programme outcome for benefit of the students to the maximum possible extent.

The institute has been planning and conducting Remedial Coaching Classes for slow learners. We identiy the slow learners and advanced learners in every subject. We conduct Remedial Coaching classes in all subjects wiht inhouse lecturers for all slow learners.

Participation and submission of data for AISHE survey 2015-16

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Preparation of Institutional Academic Action Plan and implementation	Institutional Academic Action Plan was prepared and implemented to most possible extent as quality enhancement of teaching and learning process at the this institute level.
Introduction and conduct of Certificate / Diploma Courses	During this academic year, a certificate course in Tally, which is an accounting package, was introduced for B.Com., students and successfully completed to enhance their employability skills.
Conduct of Remedial Coaching Classes for slow learners	Slow and advanced learners in all classes and subjects were identified and Remedian Coaching classes were conducted to We identiy the slow learners and advanced learners in every subject. We conduct Remedial Coaching classes in all subjects wth inhouse lecturers for all slow learners to improve pass percentage.
Implementation of curricular enrchment activities at department level	Almost all the departments have implemented certain set of curricular enrichment programmes like conduct of

student seminars, Assignments, Student Study Projects, Quizz Programmes, study tour programmes etc., to increase transition rate among the students and providing interaction with experts and hands on experience, exposure to reality by conducting field trips and study tours.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

Staff Council

30-Dec-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

18-Jul-2016

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2016

Date of Submission

22-Jan-2016

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

This institution has Management Information System in some modules. This Government Degree College, Chebrole, Guntur district is under administrative control of the Commissionerate of Collegiate Education, Government of Andhra Pradesh. All the official correspondence with Commissionerate and the Regional Joint Director of Collegiate Education, affiliating university authorities is through official emails only. We conduct process of admission and withdrawal of students through offline mode. But other activities like registration and submission of nominal rolls / gullies of students for university examinations and submission of internal marks is administered through online portal

maintained by Acharya Nagarjuna University. Nowadays, in all universities, examinations processes and release of results is through online only. In respect of application for various scholarships offered by the Government of Andhra Pradesh, it is made through online portal only directly by the students and further process is governed by the respective authorities including college level authorities through the same online portal by logging into the same portal. Sanction of part of scholarship amounts is through is directly credited into student's bank accounts directly by the Government of Andhra Pradesh. Payment of salary and other financial assistances to all staff members of the institution is administered through online portal of Andhra Pradesh Treasury Department by direct credit into individual bank accounts.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Government Degree College, Chebrole is affiliated to Acharya Nagarjuna University of Guntur. This institution adapts the curriculum designed by the Andhra Pradesh State Council of Higher Education. The Andhra Pradesh State Council of Higher Education constitutes state level expert committees to frame the Common Core curriculum for various undergraduate programmes offered by the universities in the state. These committees follow the guidelines given by UGC and design the curriculum under CBCS pattern to suit the needs of the society and job market. The Board of Studies appointed by Acharya Nagarjuna University approve the common core curriculum with slight modifications after considering the local requirements. This institution has evolved a mechanism for the effective implementation of the prescribed curriculum to achieve the desired objectives. Individual departments prepare an action plan by clearly defining the Programme Outcomes, Programme specific outcomes and course outcomes. Annual Academic Curricular Plan is prepared by each teacher. Curricular activities are planned annually, monthly, weekly and to the minute level of an hour. Co-curricular activities that augment learning are also planned well in advance and are shown in the Annual Academic Plan. Lesson plan reflects all the activities planned in the classroom and outside the classroom. The Principal and the IQAC approve these Annual Academic Plans and make suggestions if any. Curriculum delivery is continuously monitored by the Principal and IQAC at college level. The Academic performance of the institution is continuously monitored by the Commissionerate of Collegiate Education, A.P. Evaluation is comprehensive and quantifies the achievement of the set objectives from time to time. Feedback is sought from all the stake holders and suggestions are brought to the notice of the affiliating university. Certificate Courses and Value Added courses are planned and conducted to bridge the gaps and to enrich

curriculum

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Tally	0	24/08/2015	45	employability skills	skill development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Computer Applications	18/06/2015
BSc	Mathematics Physics Computer Science	18/06/2015
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	History Economics Political Science	18/06/2015
BCom	General	18/06/2015
BCom	Computer Applications	18/06/2015
BSc	Mathematics Physics Chemistry	18/06/2015
BSc	Mathematics Physics Computer Science	18/06/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	11	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
Student feedback is sought every year. Questionnaires are prepared to seek feedback on Curriculum, quality of teaching, infrastructural facilities, support given to students and on grievance redressal. Feedback forms are distributed to all the stake holders of the college. Student feedback on curriculum, teaching, infrastructure and support is measured on a five point scale. The response includes Excellent, Very good, Good, Average and Poor. Each questionnaire contains twenty questions on the usefulness of curriculum, Curriculum delivery, Teaching practices, support extended to students in the form of scholarships and coaching for competitive exams and on the Grievance redressal mechanism. Parents meeting is conducted to elicit their opinions on various aspects of the college with the help of a questionnaire. Recruiters are also requested to give written feedback about the institution at the time of conducting job drives. Alumni are asked to fill the feedback forms at the time of receiving their testimonials. Student feedback forms are analyzed to consolidate the inputs about the quality of teaching and infrastructure. Student response to each question is analyzed and recorded. Recommendations of the Alumni on curriculum are recorded and forwarded to the affiliating university. An Action plan will be prepared to implement the suggestions given by parents.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Mathematics Physics Computer Science	60	1	1
BCom	Computer Applications	60	5	5
BA	History Economics Political Science	50	22	22
BSc	Mathematics Physics Chemistry	30	8	8
BCom	General	30	30	30
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	161	0	13	0	13

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
13	7	5	1	0	6
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

This Government Degree College, Chebrole follows student mentoring system. Each faculty is allotted with group of 15 to 20 students as per convenience. The faculty will collect the details of all students in their ward, in a particular proforma in the beginning of the every academic year. The faculty will identify the socio, economic and financial background of all the students allotted to him. The faculty also interacts with the students separately and identifies the interests of the student in person. The faculty will analyse the strengths and weaknesses of the each every student in detail. The mentor will always in touch with the students belonging to his ward and attends to various grievances of all the students of his ward. The faculty would guide the students regarding academic matters, regarding good manners in life, health and hygiene and against evil thoughts. The faculty will counsel the students of their ward constantly.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
161	13	1:12

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	13	2	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of
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			semester-end/ year-end examination	results of semester-end/ year- end examination
BA	1	Year	07/04/2016	13/06/2016
BSc	2	Year	07/04/2016	13/06/2016
BCom	3	Year	07/04/2016	13/06/2016

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

This institute has an effective Continuous Internal Evaluation system. As per present curriculum under CBCS framework, 25 per cent marks are earmarked for internal evaluation in each and every core subject. The student deemed to be passed in the concerned subject only when he secures 40 percent of marks in internal and external examinations separately. We have to conduct two mid examinations as per university academic calendar for internal evaluation. Every department follows their own mechanism for continuous internal evaluation of each and every student in their subject. As per guide lines of the university, every department of institution conducts internal evaluation. The internal marks are awarded basing on the continuous performance in slip test, assignments, performance in student seminars, quiz programmes, performance in the laboratory in case of science students, performance in mid examinations including regularity in attending the college the student. As there is mentoring system, all staff members are in touch with the students of their ward and it would also useful to evaluate the student internally.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

This college is affiliated to Acharya Nagarjuna University and this affiliating university prepares Annual Academic UG Calendar well in advance before commencement of the academic year, duly incorporating reopening day, closing day, last date for admissions, date of commencement for class work, details of Dasara holidays, Christmas break, Pongal holidays, dates for mid examinations, date of commencement of odd and even semester end examinations and year end examinations as the case may be, including date of commencement of practical examinations etc., in their UG calendar. We prepare our annual academic calendar duly following the UG Annual Academic Calendar of the affiliating university i.e., Acharya Nagarjuna University only. Annual Academic Institutional Plan is prepared in terms of university colander which is the blue print for future course of action during the academic year in terms of academic, administrative and quality enhancement measure. We do incorporate all the planned academic activities like celebrations of Ozone day, Telugu Bhasha Dinotshavam, National Science Day etc., in our academic calendar. Also we incorporate planned community awareness programmes like Yoga Day, Voters day, Aids day etc., and make necessary arrangements so that students would participate with true spirit.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gdcchebrole.ac.in/wp/wp-content/uploads/2023/06/POsPSOsCOs2015-16-and-2020-21.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage
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			appeared in the final year examination	in final year examination	
3	BCom	Commerce	15	13	86
2	BSc	Science	10	5	50
1	BA	Arts	5	4	80
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gdcchebrole.ac.in/wp/wp-content/uploads/2023/06/SSS-2015-16-GDC-CHEBROLE-2.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start- up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	1	1.2
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
CSR Initiatives Practices and Practical Difficulties	Dr Bandi Sudhakara Reddy	Internal Journal of Multidisciplinary Research	2016	1.2	Government Degree College, Chebrole, Guntur district	2
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	3	2	0
Presented papers	3	1	1	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	0	0

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	Nil	0	0

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Greens Constructions	01/09/2015	Employment purpose	26

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
800000	770324

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3768	181029	12	2900	3780	183929
Reference Books	210	21000	0	0	210	21000
Journals	3	1890	2	2900	5	4790
Digital Database	0	0	1	5000	1	5000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	10	1	1	1	1	1	1	2	0
Added	0	0	0	0	0	0	0	0	0
Total	10	1	1	1	1	1	1	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6150	6150	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. This Government Degree College, Chebrole has been maintaining appropriate procedures in the form of records to each and every physical component which give full details about the physical number along with its value by the respective departments. 2. Every laboratory viz., Physics, Chemistry, Computer Science maintains registers like Accession Register, Stock Register of Consumables, Stock Register of Non-consumable, Log book etc., Accession and Stock Registers provide the details of available equipment in the laboratory at the present. 3. The log book represents the utilization of various equipment by the students while they are performing practical experiments under the supervision of concerned lecturer. 4. This log book explains the utilization of equipment by the students in detail. 5. Every students has to sign in the log register while entering in to library or reading room 6. LIBRARY 7. Large number of text books, reference books, journals, periodicals etc., is available in the college library and details of these books and journals are being recorded in the Accession Register. 8. Students can borrow 1 or 2 books at time from the college library and should return the same within 7 days. In case of late return, Rs. 1 would be charged as penalty for one day duration for each every book. 9. Generally library would be open from 10 AM to 5 PM every day with lunch break from 2 PM to 3 PM. 10. All the books are being catalogued using SOUL software 2.0 version and now the library is partially automated. Within a few days, the library would be fully automated and Issue and Return of books would be done through automated software using infrared scanner. 11. Reading room is open from 10 AM to 5 PM and students should maintain silence while they are in the library. 12. There is facility for reprographic facility for all students. Copy of each sheet is Rs. 1 and students may utilize the same with the help of library in-charge. 13. SPORTS COMPLEX 14. Sports department is equipped with required sports and games equipment and a 5-station gym. 15. The details of available sports and games equipment is recorded in the concerned Stock Register of Physical Education department. 16. There is a log book for issue and return of the sports and games equipment and students would participate in sports and games in the evening session only. 17. CLASS ROOMS 18. This college has fully furnished class rooms to the required extent. 19. These class room are being kept clean daily cleaning them by a sweeper. 20. All rooms are with required lighting and ceiling fans to the required extent.

<http://gdcchebrole.ac.in/wp/wp-content/uploads/2023/06/OUR-POLICIES.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	AP Government Scholarship	58	113447
b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Employable Skills	01/06/2015	88	Jawahar Knowledge Centre
Bridge Course	29/06/2015	46	All Departments
Tally	24/08/2015	11	Department of Commerce
Remedial Coaching	17/08/2015	76	All Departments
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2015	Jawahar Knowledge Centre	88	88	0	14
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
HGS and Eureka	88	14	Nil	0	0

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	1	Chemistry	Chemistry	Bapatla PG College, Bapatla	M.Sc., Chemistry
2016	1	Chemistry	Chemistry	Hindu College Guntur	M.Sc., Chemistry
2016	1	Commerce	Commerce	TJPS PG College, Guntur	M.Com.,
2016	1	Commerce	Commerce	JMJ PG College Tenali	M.Com.,
2016	1	Commerce	Commerce	St Marys PG College, Narakodur, Guntur	M.B.A.,
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Day Celebrations	Institutional	88
Independence Day Celebrations	Institutional	45
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2015	Nil	National	Nil	Nil	0	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a system of involving students, faculty and other stakeholders in the administration and academics through various committees and activities. The students participate in policy making of various student related issues like better facilities, grievance redressal, examination timings, framing of timetables, celebrations of various functions in the college and they are also involved in the financial administration regarding fee fixations, scholarship distributions, student fee spending on student welfare activities through in various committees. Students are also encouraged to represent the college at university level, district level, state level and national level through cultural exchange programmes, students exchange programmes, sports events and workshops, seminars etc. The students are encouraged to develop their leadership skills by involving them in various activities throughout the year. Students take active part in various social service and community development activities like Swatch Bharat, ODF, Literacy awareness programme and have a real life experience in working along with the various government agencies in the rural areas. Students also participate actively in various awareness and development activities through NSS, Red Ribbon Club, ECO club, Consumer club, Rotary Club and Lions club etc. The college is very keen in student participation and representation in all administrative, academic and social service activities with a view to develop professional, ethical, moral and leadership skills among the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

15

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Two Alumni meeting were conducted on 08-01-2016 and 01-02-2016 during the academic year 2015-16 to discuss about NAAC accreditation of this institute.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

We believe in the decentralization of academic and administrative matters. In the beginning of the academic year every year, the Principal of the college constitutes academic and administrative committees viz., Admissions Committee UGC Committee Special fee Committee Self fund fee Committee Library Committee Student Union Committee Student Disciplinary Committee Sports Committee Cultural Committee Anti-ragging Committee Women Empowerment Committee Grievances and Redressed Committee NSS Committee JKC Committee CPDC etc., and Principal is the Chairman of all the committees, for smooth running of the college in academic and administrative matters. IQAC is the main committee to look into the matters of quality maintenance and enhancement of academic matters. # This approach of participatory management enables the students to acquire leadership qualities, task management etc. This institute promotes the culture of participative management at the strategic level, functional level

and operational level. At strategic level, the Principal and staff counsel are involved in defining the policies and framing of guidelines and rules and regulation relating to discipline, grievances, support services etc. At functional level, the faculty and stake holders share their knowledge among themselves while working for a committee. At operational level the Principal interacts with all stake holders before taking final decision. We take resolutions from the concerned committee for every decision of financial and administrative aspect and then only further process would be conducted in administrative and academic matters of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	#Generally, in the last week of February every year, the faculty would visit nearby junior colleges and interacts with senior intermediate students and invite them to join in our college after completion of their present course of study by explaining the academic and infrastructural facilities available in this college. #students were admitted into the Institution on merit cum roster basis by notification and then first and second counseling as per the rules of reservation in for force. #The Institution follows the norms of the Acharya Nagarjuna University for admitting the students in various UG programs.
Industry Interaction / Collaboration	Department of Chemistry, Department of Commerce, Department of Physics have conducted field trips to the nearby spinning mills, milk factory etc., like SVSP Spinning mills, Nukala Ramakoteswera rao Textiles etc., to create job awareness among students.
Human Resource Management	Human resources are used properly for the development of Institution and the service of the students. All the staff members are encouraged to attend Refresher courses in respective subjects. Orientation Programs to multidisciplinary subjects and Faculty development programs from various institutions for the capacity building of the staff and development of the Institution. Organized In-house faculty development programs on ICT Tools and on MS Word for documentation for supporting of staff.

Library, ICT and Physical Infrastructure / Instrumentation	The Task of computerization of Library is under process. The Library is equipped with 7478 Books and Journals. College has been registered to N-LIST through which 31, 00,000 e-books and 6,000 e-Journals are accessible. Students and Faculty are encouraged to utilize various resources of Digital Library, whose shortcuts are available in our Website.
Research and Development	The Staff members of the Institution are encouraged and supported by the Principal to publish quality research papers in reputed National and International Journals, apply for UGC/DST projects and to organize seminars and workshops. Students are encouraged to take up small research projects by involving in various innovative study projects by all departments of our college.
Examination and Evaluation	Semester-end examinations are conducted in the Institution as per the norms of Acharya Nagarjuna University. Continuous internal assessment is being done for every student throughout the semester for 25/100. Marks are allotted for student seminars, Group discussions, assessments, mini study projects, Quizzes, elocution etc., besides observing the students regular attendance for internal assessment.
Teaching and Learning	The facilities of our Institution adhere to various ICT enabled and innovative student centered teaching, learning and evaluation methods. Few of them are Blended learning, Flipped class rooms, Group discussions, Seminars, Field trips, Study projects etc. ICT enabled teaching with the help of power point presentations, videos from YOU TUBE, NPTEL etc is encouraged.
Curriculum Development	Affiliated University takes proper steps for the curriculum design and development. We do take feedback on curriculum from all stake holders and submit it response to the affiliating university for curriculum enrichment.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	At present we have been implementing e-governance in the areas financial management only. In respect of payment of salaries to staff and payment of

other related bills is through government online portal. Application for scholarship and its payment is through concerned government portal only. We do display our data through our website through online. We have been planning to conduct most of our academic and other activities through online as promotion of e-governance.

Administration

#Submission of salaries and other bills of all staff members are being processed through AP treasury portal which is an online platform. After processing of respective bill, the amount would be directly credited into the bank account of in the individual. #Biometric devices were installed to take attendance of the teaching, non-teaching faculty. Attendance captured from these biometric devices is being analyzed and consolidated. #Application for scholarships and process of these scholarship applications is through e-pass portal of Government of Andhra Pradesh. #Details of the newly admitted students of the college are being uploaded to the affiliated University database which is helpful to prepare Gallies. Internal marks of the students are being uploaded to the affiliated University through online mode with login credentials.

Finance and Accounts

All payments relating to salary and other payments of the faculty members and other expenditure related matters are processed through Andhra Pradesh Treasury online portal. Even, special fee collections from students would be deposited in the treasury account and would be processed though online.

Student Admission and Support

As per the guidelines of Commissionerate of Collegiate Education, Andhra Pradesh and schedule given by the affiliating university, we take up admissions process as per rules in force. Other support activities like Scholarships university examinations, we would create required database of the students in respective online portal like online scholarship portal, university gullies portal etc.

Examination

We would upload the students data onto the website of the university data base for preparation of gullies. Preparation and processing of students for examinations purpose is through

university website. After completion of valuation process, the affiliating university announces the results through online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2015	V Koteswara Rao	57th Annual Conference of the Indian Society of Labour Economics conducted at Central University of Kashmir	UGC	2000

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2015	Nil	Nil	Nil	Nil	Nil	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	Nil	Nil	0

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, APGLI, GIS, CPS,	GPF, APGLI, GIS, CPS,	SCHOLARSHIP, BOOK BANK

GRATUTITY, MATERNITY LEAVE, ENCASHMENT OF LEAVE, EHS, 5 Additional casual leaves for women employees.

GRATUTITY, MATERNITY LEAVE, ENCASHMENT OF LEAVE, EHS, 5 Additional casual leaves for women employees.

SCHEME, BUS AND TRAIN PASSES.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

This institution conducts internal and external financial audit regularly. Generally, the Principal of the institute conducts internal audit regarding collection of fee, credit of the same into bank account and debits from the same account for various purposes and balance available regularly. Faculty members of various academic and administrative committees would verify the accounts before making any resolution on financial matters. Generally, the Regional Joint Director of Collegiate Education, Guntur would conduct financial audit of our entire accounts regularly every year. But, due to administrative problems, they would conduct such audit for every 2 or 3 years. We do conduct audit by Chartered Account in respect of UGC and NSS funds.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Representatives from Commissionerate of Collegiate Education	Yes	Principal
Administrative	Yes	Regional Joint Director of Collegiate Education, Guntur	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent feedback was obtained from the parents on Curriculum, infrastructure, basic amenities available in the campus so that action should be taken in the said perspectives. # Helps in improving the student's' attendance. # Supports the college during outreach activities

6.5.3 – Development programmes for support staff (at least three)

Supporting Staff are deputed to MHRD to undergo training programs on various

service aspects #Government has been providing training programmes for implementation of e-office activity in all sectors frequently #Training programme on MS WORD is being organized for support staff with help of computer faculty

6.5.4 – Post Accreditation initiative(s) (mention at least three)

We have submitted necessary proposals for sanction of NCC UNIT to this college and we have been trying hard to our level best, to get NCC unit in our college from the concerned government authorities. #As directed by the PEER team, we have purchased books #Necessary Proposals were submitted to government for purchase of books

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Submission of API Score	28/04/2016	28/04/2016	30/04/2016	13
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Programme on Health and Nutrition for girls	25/11/2015	25/11/2015	22	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Proposed to install Solar plant of 10 KW capacity and necessary proposal would be sent

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students
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	locational advantages and disadvantages	engage with and contribute to local community					and staff
2015	1	1	18/06/2015	1	Lack of drinking water	As a Best Practice entitled as JALDAAN the college staff members have been providing Drinking Water for all staff and students meeting the financial expenditure from their pockets	175

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book on Human Values and Professional Ethics	18/06/2015	This hand book provides an in-depth coverage of professional ethics and human values and aimed primarily at students

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Foundation course on Human Value and Professional Ethics	18/06/2015	20/08/2016	71
Leadership Education	18/06/2015	30/08/2016	43

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- # NSS volunteers in particular and students in general are encouraged to plant trees in college campus, homes and public places and encouraging to adopt them
- # Banners displaying not use carry bags and encouraging the use of biodegradable bags, cloth bags and jute bags in the campus as well as at homes
- # Display of notices to use LED bulbs instead of filament bulbs (5)
- Establishing water harvesting pits in the campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Best Practice: Jaladaan – Free Purified Drinking Water for Students
Goal :To provide purified drinkingwater to students -To provide water on cost sharing basis by staff
Context Students come from far off places-They need water on the campus-The well water is not suitable for drinking-The Panchayat Tap is not functioning properly-The students need safe and purified drinking water-The students are from poor families and they cannot contribute for the payment
Practice:It is observed that some students who come from far off places are dropping out due to the non-availability of water on the campus. The water available with the well is not potable. Hence all the members of staff have decided to contribute and offer free and safe drinking water to the students on cost sharing basis. For the last three years this practice has been going on and the students are reaping the benefit out of it
Evidence of Success:Students attendance increased-Students started taking lunch on campus
Problems encountered: Continuous fuding required
Resources Required:Staff contributing the cost on sharing basis

Title of the Best Practice: Cheyuta – Contributory Financial Support for Poor Students
Goal: To provide financial to poor students apart from the help provided by Government
Context: Students come from first generation impoverished families. They need help for buying books, attending competitions in other colleges and for transport
Practice: It is observed that most of the students who attend college are from first generation families. They are mostly from marginalized sections. They work on part time basis to help their parents and attend college. They hesitate to come forward to participate in competitions and though intelligent, they lag behind due to their inability to purchase books, note books etc., Hence the staff members have decided to extend a supportive hand (Cheyutha) by providing them books, notebooks and also paying their fees and extending financial help to attend competitions in other places.
Evidence of Success: Students’ attendance increased Students started participating in competitions and bag prizes Their self-confidence has increased.
Problems encountered Nil
Resources Staff Contributing the Cost on sharing basis

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gdcchebrole.ac.in/wp/wp-content/uploads/2023/06/BP201516.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In our college, some lecturers would provide cash prizes to the student who have passed at course end examinations and encourage other students to exhibit more academic performance. Dr. Bandla Srinivas Rao, Lecturer in Hindi distributes “PEDDABALASIKSHA” to all the students who have completed their course of study within stipulated period as an incentive. Most of the students are from marginalised families and first generation literates. Keeping their financial condition into account, some lecturer have been distributing course material to the most of the students free of cost as an assistance. As our institution is located in the Chebrole Mandal headquarter, there are many small-scale industries in and around Chebrolu, like cotton spinning mills, soap factory, textile industry milk factory. The students are taken to these places as part of field trips and awareness is created about various job opportunities available there. This enables them to develop necessary knowledge and skills related to their curriculum and also for employability. The observations and opinions of the employing agencies are intimated to the university. Our college offers job oriented training courses on a special platform called “Jawahar

Knowledge Centre" or JKC. JKC classes are conducted for final year students. These classes train the students in Behavioural skills, Communication Skills, Reasoning and basic mathematics. Students are trained for various competitive exams like bank exams, state government group exams etc. JKC invites various companies to conduct campus interviews for students of various degree colleges and empower them with employment before completing their degree course.

Provide the weblink of the institution

<http://gdcchebrole.ac.in/wp/wp-content/uploads/2023/06/OUR-DISTINCTIVENESS.pdf>

8.Future Plans of Actions for Next Academic Year

Academic Excellence is a continuous journey. The institution has prepared a road map to create a better learning environment in a phased manner. The institution strives to reach out to more number of students and hence special focus will be laid on increasing admissions for the ensuing Academic Year. The IQAC is planning to introduce new courses like B.Sc., (Mathematics, Statistics, Computer Science) and B.Sc., (Mathematics, Chemistry, Computer Sceince) for the next academic year as we have been receiving demand from students and parents for introduction of job oriented courses. Two new Certificate Courses will be introduced so that students will be exposed to a wide variety of areas in each subject. Necessary proposals are to be submitted to the concerned authorities for sanction of new NCC unit to this college. With introduction of NCC unit, more number of students would show interest to join in this college as it paves way for jobs in security and other departments. ISO referrers to the International Standards Organisation which is an independent nongovernmental body that comprises the representatives of various national standards organisations. We want to get certification from ISO ie., International Standards Organisation. We are planning to submit necessary proposal for ISO-9001 certification of our college in the next academic year.